

SARDAR PATEL UNIVERSITY

ACADEMIC REGULATIONS FOR THE DEGREE OF BACHELOR OF PLANNING :

ARP.1.0 ELIGIBILITY :

- Candidates passing XII Standard Higher Secondary Certificate Examination of Gujarat State in Science Stream with Mathematics (PCM), securing a minimum aggregate score of 40 % for all candidates.
- Candidate with Diploma in Civil Engineering or Architectural Assistantship one eligible to seek admission to First Year Bachelor of Planning.

ARP.2.0 REGISTRATION :

- 2.1 A student admitted to Semester I must register for all courses in the semester as in the program of studies. For all subsequent semesters, a student must register for all courses prescribed in the Semester for which he/she is eligible.
- 2.2 A student must have paid full fees, to be a bonafide student for the semester and he/she must be registered for all courses for which he/she is eligible. Only a bonafide student shall be entitled to facilities on and off the campus, concessions, introductions, etc.
- 2.2 A student shall not be permitted to take time off more than 2 semesters consecutively for purposes of work experience, travel or alternative studies, or for any other valid reason. A continuous break in studies beyond 2 semesters shall mean that the student status is forfeited and the student is required to apply for readmission.
- 2.3 A student may be denied Registration if he/she has been debarred or suspended from studies due to disciplinary action taken by the School/College or the University.

ARP. 3.0 DISCIPLINE:

- 3.1 High Standard of discipline is expected from all the students enrolled. Basic guidelines of the code of conduct has been included in the agreements signed by the students & Parents/Guardians, at the time of admission/registration.
- 3.2 Any non-observance of the laid down norms shall result indisciplinary/administrative action, including expulsion from the courses. Action will be considered based on gravity and line of action initiated by the School/College or the University.

ARP. 4.0 STAGE CLEARANCE :

- 4.1 A student at any time can carry a maximum of 16 credit backlog, except at stage clearance. A student having more than 16 credits backlog shall not be permitted to register for any subsequent semester till he/she has reduced the total backlog to 16 or less credits.
- 4.2 **FIRST STAGE CLEARANCE :** A student, at the end of first year must have cleared 38 out of 50 credits of First 2 semesters. This requirement must be fulfilled at the end of Semester II. A student not clearing 38 credits, must repeat the First Year and clear all subjects in which he/she has failed. Full fees as applicable in the case of new registration shall be charged for the repeat year.
- 4.3 **SECOND STAGE CLEARANCE:** A student at the end of the Semester V, in order to qualify for Office training (Semester VI), must have cleared Planning Studio-V and at least 117 out of 125 credits. A maximum backlog of 8 credits shall be permissible for registration to Semester VI.
- 4.4 A student in order to register for Semester VII must have cleared the prescribed credits of 142 out of 150 Credits up to Semester VI- Office Training.
- 4.5 **THIRD STAGE CLEARANCE:** A student at the end of Semester-VII in order to qualify for registration to Semester-VIII (Dissertation), must have cleared 198 out of 200 credits upto this stage.
- 4.6 A student admitted at Higher Levels, through higher-level admissions, coming from other University or recognized colleges, shall be exempted from courses cleared successfully at the University or College he/she is coming from up to the level at which the student is admitted subject to eligibility by the University and course by course grant of exemption as decided by the Equivalence Committee.

The details of Stage Clearance are summarised as under for BACHELOR IN PLANNING:

| SEMESTER (FROM) | PERMISSIBLE CREDIT BACKLOG | SEMESTER (TO) |
|-------------------------|------------------------------|------------------------|
| I | 16 | II |
| II | FIRST STAGE CLEARANCE 12 | III |
| III | 16 | IV |
| IV | 16 | V |
| V | SECOND STAGE CLEARANCE 08 | VI |
| VI (OFFICE TRAINING) | 08 | VII |
| VII | THIRD STAGE CLEARANCE 02 | VIII (DISSERTATION) |

ARP 5.0 ATTENDANCE :

- 5.1** A student is expected to attend Studios, Workshops and Lectures regularly at all scheduled times. Minimum attendance requirement is 80% of the total classes held in a course. A student not having the required minimum attendance and a minimum 40% internal assessment in any course, shall be declared non eligible (NE) to take the University Examination in that particular course. The decision of the School/College shall be treated as final in this matter.
- 5.2** In the event of serious illness, a student may be permitted to have a minimum attendance of 60% of the total classes held in a course in consultation with the Principal/Director.
- 5.3** Continuous absence without a valid reason for more than 6 weeks shall be deemed as discontinuation of that semester. If a student wishes to continue in the School/College, he/she may seek fresh Registration in the same semester in the next academic year.

ARP 6.0 EVALUATION AND EXAMINATION:

- 6.1 All courses are evaluated by regular assessment of the Term-work during the semester and The end - term written Examination / Jury or Viva by the University. The following pattern shall be followed for Studio, Theory and Workshop/ Seminar courses respectively.

A STUDIO /DISSERTATION:

- 50 % - Periodic assessment of Term-work (including time problems during the semester)
50 % -End-term Jury/Viva.

B THEORY :

- 50 % - Periodic assessment (quizzes, papers, assignments/tests etc.)
50 % - End-term written examination

C. WORKSHOP/SEMINAR/ELECTIVE:

- 50 % - Periodic assessment of Term-work(assignments/exercises/presentation etc.)
50 % - End-term submission/report or viva or both

- 6.2 The minimum level for passing and obtaining credits is 45% course wise. The rules for Condonation and promotion shall be as per Ordinances laid down by University.
- 6.3 For award of Class in the Final Year (Semester VIIth andVIIIth), the following standards shall be applicable to the total marks earned in courses of Semester VII & VIII.
- | | |
|-----------------|---------------|
| 1. Distinction | 66% and above |
| 2. First Class | 60% and above |
| 3. Second Class | 50% and above |
| 4. Pass Class | 45% and above |

- 6.4 Exemption for head of passing 50% and above(applicable for repeat year/semester)

- 6.5 A student may apply for rechecking / reassessment as per rules of the University if the results of any course is felt to be unfair or erroneous.

ARP 7.0 REPEAT EXAMINATION:

- 7.1 It is a student's responsibility to seek information / advice regarding a repeat Examination.
- 7.2 A student who has failed in any subject shall appear for the examination as and when it is conducted by the University. The marks of Term work shall be carried over from the semester in which the term work was completed successfully.

ARP 8.0 REPEAT REGISTRATION:

- 8.1 A student who fails to clear Term work and or internal assessment of a course as per Clause 5.0 and 6.0 shall have to register for the course and repeat it fully in a subsequent semester. In such cases, none of the marks/ credits earned earlier shall be carried over.
- 8.2 A student must make a written application for re- registration to a particular course/s. If there are more than ten students repeating a particular course, the School/College may at its discretion make arrangement for the students to attend classes.
- 8.3 A student coming from other University / Institute/ College who has to obtain the remaining credits as per 4.6 may be offered such courses in the institution at the discretion of the Principal / Director of the School / College/ Institution

ARP. 9.0 RELATED STUDY PROGRAMS:

Students for Ist, IInd and IIIrd year have to go for RSPs as part of their academic curriculum. Each RSP has 02 credits and it is important to earn these credits in order to attain a class in final year and for award of degree.

ARP 10.0 OFFICE TRAINING (Semester VI):

- 9.1 A student undertaking Office Training must satisfy conditions of training and submit the necessary reports for evaluation as specified in the curriculum.
- 9.2 On examination of the report and a presentation by the student, the Examiners would award the credits for Training. If the examining Panel finds that the student has not satisfied minimum training period or the work has been unsatisfactory, the student may be asked to repeat the training requirement.

ARP 11.0 DISSERTATIONS:

- 10.1. A student must register for Dissertation semester with 3 copies of the proposal on A4 Size papers with topic, name, ID No., the name of the Guide and his / her acceptance Letter.
- 10.2 After the proposal has been submitted, a student shall not be permitted to change the topic of Dissertation substantially without prior permission of the Dissertation Committee.

ARP 12.0 AWARD OF DEGREE

A student will be awarded the degree of Bachelor of Planning (B.Plan) after successful completion of the Four Year Program of study.

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